



ROYAL CINQUE PORTS ARTISAN GOLF CLUB

ROYAL CINQUE PORTS ARTISAN GOLF CLUB
ANNUAL GENERAL MEETING 2022
TO BE HELD ON SUNDAY 13th March 2022
AT 10.00 A.M.

AGM Minutes

- Apologies from Artisans not attending

Pete Tomlinson / Phil Langley / Shane McCaughan / Vince Peacock / Lee Martin / Dan Thatcher / Dave Mackay
Pat Sykes / Neil Cole / George Lansdown / Martin Fry / Chris Hinkins / Andy Chase / Neil Saunders © / Dean Oliver
Lianne Atkins / Liam Smith / Mark Gilmore / Joe Lansdown / Pete Morris / Ben Williams (Course Manager) / Max Friend
Andrew Mackay

- Total attendance (Including committee and guest): 41
- Minute silence was held in memory of former Artisan Norman Trevelyan
- Minutes of last A.G.M. 2020 was not read due to time constraints but can be found in **Annex A**, no one opposed this motion and was 1st & 2nd by Paul Lansdown & Mark Dainton
- Election of Officers - Nominated & Approved committee for season of 22/23

Captain	Mark Dainton
Secretary	Matt Mackay
Treasurer	Rodney Dempster
Committee	Adrian Wells Shaun Skirrow Ben Smith Nick Jones Paul Lansdown (Captain elect 23/24 season) James Ellis
Club President	Steve Colins (Parent Club)

- The was 1st & 2nd by B.Barnsley & M.Thomas
- Matters arising
 - KO rule change – By-laws
 - All rules are currently under by-laws and can be found on the club website
 - Change of Course Manager
 - The Artisans welcomed Ben Williams and wished him good luck in his new position
 - Artisans now a mixed gender golf club
 - A list of change to accommodate all genders at the club was read out by M.Mackay
 - We are now using two different cards Yellow & Blue / Red
 - Notice board will remain in Men's changing room (all parties content with terms of use)
 - Front door key has been Issues to L.Atkins to prevent walking through changing room



- Presentation night
 - Date presentation to be held is 23rd April @ 1830
 - Tickets now available and should be requested through RCP_Artisans@aol.com
 - Artisan will be free this offer will not extend to the social members of the club
 - Dinner options to be made available shortly
 - Attendance is encouraged

- Use of club house mid-week golfing and social use
 - All welcomed to use the club house but the following rules must be maintained:
 - Must respect neighbors
 - Must clean the club after use
 - Must turn heating off
 - Must ensure all doors locked
 - Must empty bins

- Club house improvements – M.Mackay highlighted the vast club house improvements that we have seen over the last year and thanked everyone involved in making these improvements happen.
 - The club saw the following changes:
 - New trophy cabinet
 - Extended storage room
 - Hand drier installed
 - Wi-Fi has been reconnected
 - New laptop for Handicap committee
 - Amazon pen stick – sport channels
 - New beer fridge
 - Benches outside club
 - New soak away
 - Blinds to be installed in coming weeks
 - New competition boards to be added

- Club Socials – M.Mackay explained that the committee want to encourage people to run social nights and use the club house more.
 - The club actively encourage the membership to help run and support and club socials that maybe added to the club diary this could be just a Friday beer, quiz night, race night etc.
 - All suggestion put forward to committee our next meeting to be held on the 8th April

- Club clothing – B.Smith explained that the club will be looking to purchase the following garments:
 - Club T-Shirt
 - Club Gillet
 - Club ¾ Zip jumper
 - Ben explained that their will be a list on the notice board shortly where orders will be taken so final numbers can be confirmed.

- The matters arising was 1st & 2nd by James Ellis & Sean Gilmore



- Financial Statement was presented by R.Dempster and can be found in **Annex B**
 - The treasurer stated that he was advised when he took over the role that we needed to keep around £20k in the bank to cover any serious costs such as roof damage etc. We have managed to maintain that limit while being very active in improving the club house.
 - Members sub have been increased for the first time in years, this year seeing a 10% increase.
 - The Bar receipts were up on the previous year but this was mainly due to covid and the fact the house wasn't in use.
 - There is a push to collect all of the outstanding bar book debts from 21 to present and this was being actively chased up by S.Skirrow.
 - The bar will now be ran independently from the club accounts, both M.Dainton & C.Gilmore now have bank cards and will manage the bar and bar stock.
 - Although there was not charity event in 21, the artisans still made donations to local food banks

- The treasurers report was 1st & 2nd by A.Dougal & D.Stockdale

- Artisans Club Captains season address – M.Dainton addressed the club all points below:
 - The captain was looking forward to a season where hopefully Covid wouldn't prevent us from playing or socializing further.
 - Mark thanks all the members that had supported the home and away fixtures and also thanks those match day Captains for stepping up when he could play.
 - The captain encouraged all members new and old to keep supporting club competitions
 - He thanked the new members that had come in to the club and hit the ground running supporting the club and playing in comps and matches and encouraged other new members to take full advantage of being part of such a great club.
 - Mentioned that James Ellis had been busy organizing new fixtures at top golf clubs such as Swinley forest which will be played in July as well as potential other fixtures like Sunningdale Golf Club
 - The Captain thanked the Committee and Club Secretary for all of their hard work and support.
 - He thanks the Club President for his continued support and dedication to the Artisan section and mentioned that we now have a picture framed of him in the club house thanks to P.Mackay and A.Skirrow for sorting out the picture and frame respectively.
 - Thanks all the Artisans for the great work conducted on the course
 - Reiterated that it is important that the club is kept clean and it doesn't fall on the committee to clean the club after competitions and matches it is a club wide responsibility.
 - Mark also announced that Paul Lansdown will be his successor for the season of 23/24 with James Ellis ad his vice-captain.



- Club Presidents season address – S.Collins addressed the club with all points below:
 - Steve thanked the Artisans for the honor of being able to represent the club as their president.
 - The committee, Artisan captain and Secretary were thanked for all their efforts to keep the club running and for maintaining the relationship with the parent club.
 - He was taken back by the picture in the club house and thanks the Artisans for the kind gesture.
 - He jested about the lucky escape the Artisans had in last year's Parent club match and was looking forward to the event this year hopefully with better weather.
 - Steve also informed the club that RCPGC had been awarded the open qualifier for another 4 years so the Artisans support would be gratefully received when needed.

- Any other business (*All proposals were received before the set deadline date of 12th March 2022*)
 - There was only one register point for AOB
 - Matt Login was invited to present his request in the AGM.
 - A requested was made that the club make it formal in the by-laws and eventually rules that when the divot rota is shared that all club shift workers have first refusal and are allowed the privilege to make amendments to their groups.
 - This was voted for and was unanimous and will be carried forward with immediate affect being wrote in to the club by-laws with consideration being made when the club rules are next updated.
 - M.Login also suggested there should be cut off dates provided as to when each group sees the rota and signs it off. M.Mackay agreed that this is something that can be done and will look in to this matter.
 - This was 1st & 2nd by J.Dainton & S.Bennett

Due to time we were able to open AOB up to the floor and the following points were brought out:

- P.Mackay thanks A.Skirrow for framing the pictures of the Club President for free.
- B.Barnsley asked if it was worth getting Artisan fixture put in to the Club diary's. M.Mackay then explained to the club that he had a successful meeting with the Parent club and all Artisans matches/Comps have now been agreed and there should be no further clashes.
- S.Skirrow confirmed that he would be hanging around after the meeting to collect money for the bar book.
- S.Skirrow also announced that the old trophy cabinet needs to be sold and if anyone was interested to inform a member of the committee who would be more than happy to help.
- M.Login highlighted an update that has not been captured on the new scorecards. If the ball lands on the ancient highway between the tarmacked road then players were entitled to a free drop at the nearest point of relief no closer to the hole. S.Collins explained this in more detail answering questions from the present Artisans.
- J.Ellis questioned the current internet service and said he would look to better what was currently in the club.
- No other proposals were discussed – This was 1st & 2nd by M.Login & C.Gilmore



Club Secretary's closing address – M.Mackay closed the meeting with a few points

- Matt thanks the committee for all the support over the last year and explained to the club that it was a thankless role and highlighted the point that we all want what's best for the club.
- The Handicap committee were thanked and it was highlighted that they have become a really important part of how the club runs.
- The Club treasurer was thanked as this again was a thankless task and one that Rodney does with minimal fuss.
- A big thank you was said to all Members who have supported Matt in the last year whether it was club house support, general running or advice they had provided.
- Thanks for again reiterated to the guys who run the bar and the ladies that do our food.
- Thanks to Shaun Minnock who is now running the club website
- Thanks to Dean Oliver for the Mid-week comp that is in its maiden year
- Thanks to Dean Skirrow for running the hole-in-one comp for the 3rd year
- Thanks to all the Artisans who volunteered to support the parent club with their club comps and major competitions held last season this always puts our club in good stead.
- Matt requested that the Artisans support the club captain as much as possible with matches home and away.
- The topic of cleaning the club house after divotting was raised and stated that this did not have to be a permanent thing and if the club house was maintained mid-week we would need to clean the club house after or before divotting.
- Matt then highlighted the use of the notice board, there is now a year planner with all club dates, matches, comps, deadlines for KO matches and divot (highlighted by a colored sticker). There are also divot group lists now and all changes/swaps must be registered on there. Divotters must also now sign their name off when attending a divot, this will support the committee in identifying that every one has turned up who needed too.

There were no further comments from the committee, guests or attending Artisans and the meeting was closed at 10:48am on the 13th March 2022



ROYAL CINQUE PORTS ARTISAN GOLF CLUB

ANNEX A – Minutes from 2021 AGM

ROYAL CINQUE PORTS ARTISAN GOLF CLUB
ANNUAL GENERAL MEETING 2021
TO BE HELD ON SUNDAY 21st FEBRUARY 2021
AT 11.00 A.M.

AGM AGENDA

Attendees: M.Mackay, M.Dainton, S.Collins, R.Dempster, B.Smith, A.Wales, S.Skirrow, J.Ellis, M.Thomas

Apologies: N.Jones, P.Lansdown

- Explanation of virtual AGM
 - M.Mackay explained the circumstances behind having to do a teams meeting for the AGM and informed the membership.
 - This was first for the Artisan section having to conduct a virtual AGM.
 - M.Mackay explained the time given for allowing proposals and rules changes was as per the rules set out in the Artisan Rules & By-laws.
 - M.Mackay explained that all Rule changes and Proposals had been presented and suggested by only Artisans and that the green staff and Parent club had no involvement.
- Minute silence in memory of Mark Wakefield
 - M.Mackay thanks all Artisans who turned up to provide a guard of honor to send off Wacca, it was a great show of friendship and a sign of a first class club.
- Minutes of last A.G.M. 2020
 - This will be read by James Ellis
 - [Minutes from 2020 AGM can be found in Annex A](#)
 - [Proposed by M.Dainton & Seconded by R.Dempster](#)
- Matters arising
 - Club rule changes
 - Proposed by J.Ellis & Seconded by B.Smith
- Financial Statement
 - Read by Club Treasurer Rodney Dempster
 - [Financial statement is attached as Annex B](#)
 - Club is deemed to be in a health financial position
 - Financial Audit was carried out by M.Mackay on 01.02.2021
 - Proposed by M.Mackay & seconded by A.Wales



- Election of Officers

Committee changes

- **Mark Gilmore** – Thanks to mark for over 20 years of service both as a committee member and club captain setting examples for all members to follow.
- **James Ellis** – Welcome James to the committee and thank for volunteering to support the club.
- **Dean Skirrow** – Has volunteered to fulfil the role of Club Welfare Officer which forms part of golf England’s safe golf policy which will help support and protect Artisan members. The Artisan section will fall under the Parent club policy but all parties involved felt it would be good practice for the artisans to also have a club welfare officer.
- **Barry Barnsley** – Stepping down as honorable Chairman (M.Mackay to read letter from Barry). This letter can be seen in [Annex c](#).

M.Mackay thanked Barry for his continued support to not only the club and committee but to also himself for answering the many questions he still had around the role of club secretary. Barry was also thanks for everything he has done for the club and continued to do for the club.

Committee 2021/22

Captain	Mark Dainton
Secretary	Matt Mackay
Treasurer	Rodney Dempster
Committee	Adrian Wells Shaun Skirrow Ben Smith Nick Jones Paul Lansdown James Ellis
Club President	Steve Colins (Parent Club)

○ Proposed by M.Dainton & Seconded by S.Skirrow

- Captains comments – M.Dainton

- M.Dainton reiterated praise for B.Barnsley supporting newer members to the committee and said he has left the committee in good stead.
- M.Dainton addressed the passing of M.Wakefield and highlighted in honor that the club will be having a Champions Trophy in honor of Mark.
- The Captain then addressed all Artisans saying he hoped every ones families were all safe and well and looked forward to the times when we can all come together and see each other.
- He praised the new handicap committee for their continued support over hard times last year without them golf would have been very difficult.



- M.Dainton thanked the James Bledge and his team for the great work on the course and the improvements which has added more dimensions.
- The captain congratulated last years winners and thanks the club for supporting all of our competitions in what were hard and unusual times.
- M.Dainton also thanks S.Collins for his continued hard work on behalf of the Artisans
- Club Presidents comments – S.Collins
 - S.Collins stated that 202 was a year best forgotten and paid respects to the passing of M.Wakefield saying he was a top man and will be missed by all.
 - S.Collins thanks everyone who has supported the club and urged all members to support the committee in decisions they make and its important that the club is unified.
 - The members were thanked for their flexibility and patients due to the number of changes that were made to playing rights and times in what was a very difficult year.
 - Thanks given to M.Mackay saying that it couldn't have been a more difficult year especially as a first year in the role of secretary.
 - Lastly Steve wished all members a great 2021 but not so good when the club play the parent club.
- Any other business (*All proposals were received before the set deadline date of 31st January 2021*)

Proposals made that the committee will answer at AGM or Review at next committee meeting:

- We recently lost a good member in Paul Kavanagh who told me the course is just too hard now and sometimes he can't reach the fairways dependent on the wind etc. We have multiple good elder members who play every single competition so would it really be so bad to give them the opportunity to actually compete?
 - M.Mackay responded saying that WHS makes switching to blue tees easier to understand the handicap difference. M.Mackay also believed that all senior members were aware of this but thanked the proposal for airing this subject.
- Given all the work the committee does behind the scenes all year round, I personally think the club should do more to support those people and therefore I think the club should subsidise part of the membership fees of said people. 50% for the Secretary, 25% for all other committee members who carry a vote. We have enough money in the club to do this and without these people the club simply doesn't survive!
 - M.Mackay thanked this very kind proposal but on behalf of the committee the proposal was respectfully declined.
- If and when we are able to play away fixtures could the club subsidise the fuel cost to the drivers?
 - This will be reviewed at the next committee meeting due on the 5th March 2021.
- The Bridgeland cup is the only competition that we play off the whites. Us higher handicapper golfers don't ever get the chance, could the intermediate and blanch not play off the whites as well?
 - This will be reviewed at the next committee meeting due on the 5th March 2021.



- Not sure how much we have in our bank account, and if we can afford, but could we make a donation to Deal food Bank. Never know, and I hope not, but some of our members may be using it?
- The club has already paid £171 to date but will review if there is any more we can do to support the local community at the next committee meeting due on the 5th March 2021.
- I would also like to suggest we have 6 groups of 10, so members who do shift work, early and late, would not have to swap turns, and those on boats who do week on , week off do not have to worry about swapping turns?
- The divotting groups will remain the same size for a number of reasons:
 - The Artisan section is committed to a set number of divots and if we water down the groups we would not hit these targets
 - Coverage on the course and the standard of divots must be maintained and to reduce the size of the group would put this at risk.

Club House Maintenance

As everyone is now aware the club no longer have the role of club house manager and a number of tasks have been identified as needing to be carried out sooner rather than later to prevent long term (costly) damage to our great club house. The following tasks have been identified:

1. Replace damaged cladding
2. Clean side of club house cladding (mud/moss)
3. Clean side of club house, smoking area
4. Raise the floor where the fridges are to prevent flooding and damp
5. Finish kitchen – tiling & painting
6. Clean club house – it has not been used for a long time and before general use can resume a full blitz is needed.

If volunteer do not offer to help with the outstanding work then the committee will be forced to pay for services outside of the club. By doing this over time the club will loose perks such as membership being covered by the club (currently £25pp) free coach to Denham (including breakfast) free bars on selected matches and match day food. Wine at the presentation night and much, much more the club currently cover to provide a better club environment for all of its members.

Busy year on the links

All members need to be fully aware of what this year could throw at us as an Artisan Section. With the following contributing factors such as COVID, back log of winter bookings, Amateur junior Open, The Open and the fact we play on a very prestigious and popular course we may see frustrations and delays when trying to play golf around our free to play from times.

All members are reminded that preference should be given to a member or paying guess (dependent on their booking time). Its important that all members remain calm and show the correct etiquette regardless of the frustrations last year and this year are freak years and we just have to react accordingly.



Thanks from Secretary - M.Mackay

1. M.Mackay thanked Committee for continued support and service to the club.
2. Thanked Steve Collins our Club President who has shown full support to all Artisans not only the committee and continues to seek the best for our club.
3. Shaun Minnock for reviewing and updating the divotting risk assessments in the midst of COVID.
4. Dean Skirrow for stepping up and volunteering to become the Club Welfare Officer which is now a mandatory position all clubs must have to remain within the England Golf bubble.
5. Sandy Dougal for taking the time to improve the divot schedule to make this easier to manage and understand.
6. Peter Morris for taking the time to support the parent club and green staff in protecting the course from people who may want to joy ride or damage our great links.
7. The handicap committee for their support last year without them competitions would have been very difficult. Big thanks to M.Thomas who has spend countless hours understanding new policies, sending emails and in virtual training.
8. Big thanks you to the Artisan Membership for their patience and continued support the Royal Cinque Ports Artisan Section
 - M.Dainton raised the issue of gaining bank cards for himself and C.Gilmore to be able to purchase bar stock.

There was no other business or proposals and the meeting was closed at 12.06pm BY Matt Mackay



ANNEX B

ROYAL CINQUE PORTS ARTISAN GOLF CLUB RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 31st DECEMBER 2021					
		2021		2020	
RECEIPTS		£	£	£	£
Bar	Takings	1,234.78		548.97	
	Expenses	1,367.03		371.77	
			-132.25		177.20
	Subscriptions	18,630.00		18,545.00	
	Charity Invitation				
	Presentation Evening	0.00		0.00	
	Club Shirts / Ties			15.00	
	Key Money				
	BBQ				
			18,630.00		18,560.00
TOTAL RECEIPTS			18,497.75		18,737.20
PAYMENTS					
	Parent Club	9,922.56		9,728.00	
	AGA, EGU & KGA	1,470.00		1,816.00	
	Light, Heat and Power	700.00		1,337.71	
	Charity Invitation / Foodbank			172.65	
	Refreshments (Club matches etc etc)	465.70		139.80	
	Engraving	500.00		500.00	
	Bar Licence	140.00			
	Trophies/Awards/Presentations	832.91			
	Handicap Master (annual fee)	681.40		180.00	
	Clubhouse Works	90.65		100.00	
	Kent Championship	111.00			
	Sundry	60.00		125.44	
	Storeroom&Fridge&Tables / Kitchen	3,293.47		5,935.21	
	G&S Fire Safety / alarm	110.28		76.20	
	Broadband / website	150.00		350.00	
	Sign Writing/Honours Boards	190.00		380.00	
TOTAL PAYMENTS			18,717.97		20,841.01
DEFICIT OF RECEIPTS OVER PAYMENTS			-220.22		-2,103.81
	Balance brought forward		22,102.54		24,206.35
Total			21,882.32		22,102.54
	Cash at Bank		21,882.32		22,102.54